

## *Neighborhood Clean-up Program*

Neighborhood Clean-ups can help improve your neighborhood and bring people together to make a positive difference in your neighborhood. The intent of the clean-up is to make a positive visual impact in your neighborhood. To assist you in your clean-up effort, the City of Wichita is offering the use of a tire removal truck, skid(s), and/or packer truck(s), plus the staff to operate the equipment.

There are a maximum of two clean-ups per weekend. Neighborhoods Associations should schedule their clean-up no later than February 15<sup>th</sup>. If there are additional dates available for clean-ups, the city will accommodate additional requests on a first come first served basis for priority areas within the neighborhood areas. A two week notice is required to schedule Neighborhood Clean-up equipment. City staff cannot accept any household hazardous material at the Neighborhood clean-ups. This material (motor oil, paint, pesticides, herbicides, and some other household and lawn use chemicals) may be disposed of at the Household Hazardous Disposal site at the Sewage Treatment plant on South Hydraulic.

Each clean-up must have a designated contact person from the Neighborhood association. The contact person is responsible for scheduling equipment, making certain that items from different disposal categories are not mixed, and that no household hazardous material is loaded onto any of the Neighborhood Clean-up equipment. The contact person is also responsible for completing and returning the Clean-up report Form to Central Inspection (OCI).

**For more information or to schedule a Neighborhood Clean-up,  
please contact 268-4481.**

## **Neighborhood Clean-Up Project Checklist**

### **GENERAL**

- **No clean-ups will be scheduled in the same area more than once per year.**
- **Clean-ups will be scheduled between March 17th and November 3rd.**
- **Completed applications will be accepted after January 1st and should be received by February 16th.**
- **A map of clean-up area must be attached.**
- **A preferred date and an alternative date must be indicated.**
- **No cleanups will be scheduled on National Holidays or during River Festival.**
- **One block, skid only clean-ups will be scheduled if space is available.**
- **The name of a contact person must be given and a minimum of 10 volunteers will be required.**

### **I. Locate and organize volunteers.**

- A. Community Correction volunteers may be available on a limited basis.
- B. Contact your Community Policing Officer for further information.

### **II. Identify the area to clean-up.**

- A. Locate elderly/disabled within area.
- B. Identify type of equipment needed.
  - 1. Tire removal truck.
  - 2. Skid(s) and/or packer(s).
- C. Obtain necessary supplies.
  - 1. Rakes, shovels, gloves, trash bags, etc..
  - 2. Food and plenty of water.

3. Volunteers must wear appropriate clothing.

### III. **Schedule event**

- A. Contact Deb Legge at the Office of Central Inspection (268-4481).

1. Availability of clean-up equipment.

- B. Contact volunteers.

1. A list of volunteers (minimum 10) names, addresses and phone numbers must be submitted two weeks prior to the clean-up date.

**Scheduled clean-ups that do not submit a volunteer list two weeks in advance are subject to cancellation.**

- C. Contact Neighborhood Inspectors--Central Inspection (268-4481), Volunteers pass out fliers-**only in area to be cleaned.**

### V. **Initiate clean-up.**

- A. Volunteers must be supervised.

- B. Debris needs to be separated.

1. No household hazardous waste.
2. No appliances with refrigerants.
3. Tires are to be stacked **separate** from debris.
4. No motor oil.
5. Brush must be cut to 4' lengths, bundled together, separate from other debris.

- C. Volunteers must be equipped, and the properties of elderly/disabled cleaned prior to arrival of clean-up vehicles.
- D. Volunteers must load trucks.
- E. All debris must be picked up and located by the predetermined time.
- F. Contact Person must monitor cleanup equipment and complete and return the Cleanup Report Form to Central Inspection following the cleanup, unless there is an OCI or WPD staff person designated to monitor the cleanup.

**REMEMBER**, Central Inspection, Public Works, and, in some cases, the Police Department are all adjusting employee time schedules to accommodate this clean-up.  
Good communication and cooperation from everyone is essential to the success of this project.

Do not overwork, but do keep your volunteers busy. If they feel good about what they are doing, they will be there for you in the future. Praise your volunteers. Try to make the project as fun as possible. Do not make promises that you cannot deliver.

The Neighborhood Clean-up program is not in competition with private haulers. We will not schedule City vehicles more than once a year for clean-up in a selected area.

You need to make sure the appropriate neighborhood organization is aware of your effort. Their support will be a big asset for your cause.

